

SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE

BOARD OF GOVERNORS

DECEMBER 9, 2004

SPECIAL TELECONFERENCE BOARD MEETING

ROOM 227

OFFICIAL

EARL RAY TOMBLIN WORKFORCE DEVELOPMENT CENTER

APPROVED 02/15/05

BOARD MEMBERS PRESENT: Shelley Huffman, Linda Akers, Rory Perry, George Kostas, William Grizzell, Michael Baldwin, Dennis Trader, Dean Lucas

BOARD MEMBERS ABSENT: Jada Hunter, Julia Goad, David Pierce, James Sheatsley

ADMINISTRATIVE STAFF: President Joanne Jaeger Tomblin, Merle Dempsey, Cathy Smith, Fred Scott, Emma Baisden

1. CALL TO ORDER AND ROLL-CALL

Chair, Shelley Huffman, called roll, declared a quorum present, and convened the meeting at 8:30 a.m.

2. ACTION ITEMS

1. Land Acquisition

MOTION: William Grizzell moved to adopt the following resolution:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors approve the purchase of real property located at Part of Lot #4, Holt Addition, Logan County Assessor's Parcel #56-0092-0000, AND Lot #1, Holt Addition, Mount Gay, West Virginia, for the amount of \$70,000.00 for future development.

ACTION: George Kostas seconded the motion. The motion carried unanimously.

MODIFICATION: On January 5, 2005, the Board of Governors of Southern West Virginia Community and Technical College via e-mail approved to modify the purchase price of the two properties identified as Part of Lot #4 and Lot #1, Holt Addition, Mount Gay, West Virginia, from \$70,000.00 to \$75,000.00. This modification was necessary due to an error of the Vice President for Finance in the December 9, 2004 resolution.

2. Final Approval of Proposed Policies

MOTION: Rory Perry moved to accept the following resolution:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors adopt the following proposed policies following the 30-day public comment period:

- SCP-2171, Professional and Educational Requirements for Faculty, and SCP-2171.A, Certification Form
- SCP-2748, Request for Released Time, and SCP-2748.A, Request Form
- SCP-3100, Faculty Responsibilities for Advising Students
- SCP-3551, Meeting Scheduled Classes
- SCP-4192, Administrative Withdrawal of a Student

ACTION: Dennis Trader seconded the motion. The motion carried unanimously.

3. **Proposed Policy for 30-day Comment**

MOTION: Rory Perry moved the adoption of the following resolution:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors approve the following policies for distribution to Southern's constituencies and the Chancellor for Community and Technical College Education for a 30-day comment period:

- 3.1 SCP-1481, Naming of Facilities and Organizational Units
- 3.2 SCP-2825, Salary Policy and Guidelines for Salary Increases for Non-Classified, Full-time Faculty, and Classified Staff
- 3.3 SCP-4385, Reduced Tuition and Fee Program for State Residents Age 65 and Older

ACTION: George Kostas seconded the motion. The motion carried unanimously.

3. **ADJOURNMENT**

There being no further business, Chair Huffman declared the meeting adjourned at 9:00 a.m. The next Board meeting is scheduled for February 15, 2005.

_____ Shelley T. Huffman	Chair
_____ Linda Q. Akers	Vice Chair
_____ Rory Perry	Secretary
_____ Emma L. Baisden	Assistant Secretary